

North Westwood Neighborhood Council Full Board Special Meeting

Minutes: November 1, 2021 7pm to 10pm

M. Nolan Gray, Secretary - Gray4nwncc@gmail.com

1. Called to order at 7:03pm.
 - a. Present: Furkan, Andrew, Kyle, Nolan, Flint, Vigneshwar, Maikel, Kevin, Rachel, Sachi, Wren, Catherine, Peter, Evan, John
2. Government reports:
 - a. Public safety: none.
 - b. City Council: none.
 - c. Carmen (UCLA):
 - i. Required proof of vaccination and photo ID for indoor facilities/events or proof of negative test within 72 hours
 - ii. Field under construction/repair, slated for reopening in 2022
 - iii. Metro held a meeting last week, UCLA is advocating for a campus stop; scoping meetings November through February
 - iv. November 18-20: we will be participating in a COVID memorial lighting at Royce and Powell
 - v. Furkan: Please keep us in the loop about the Metro stop issues
 - d. Mario (DONE):
 - i. NWWNC is under "Exhaustive Efforts," DONE has taken over the board, and is making the council complete a work plan
 - ii. Discussion of Brown Act pursuant to AB 361 changes to come
 - iii. Andrew: A member of the public would like me to read a comment, they could not be present, is that fine?
 - iv. Mario: The member of the public cannot have their comment read, pursuant to AB 361, no email public comment.
 - v. Furkan: Disagrees with this interpretation of AB 361, suggests that the bill prohibits requiring emailed public comment.
3. General public comment:
 - a. Steven Sann: expresses desire to see Exhaustive Efforts resolved, preference for revised speaking policy, concerns about Zoom formatting of panelists.
 - b. Jane Ni (USAC): expresses concerns over Exhaustive Efforts disenfranchising students by suspending grants and committees, values relationship with NWWNC, requests DONE allow the resumption of committee meetings on behalf of various university offices.
 - c. Grayson Peters: alleges that DONE did not follow proper legal procedure in instituting Exhaustive Efforts, no formal grievance issued pursuant to the code.
 - i. *Erin arrived at 7:23pm.*
 - d. Bruce Fan: Applied to join a committee, would like to see committee appointments made, values NWWC as a voice for students.
4. Exhaustive Efforts:
 - a. Furkan motions to discuss, Kevin seconds.

- b. Mario discusses the contents of the October 7 work letter
- c. Public comment:
 - i. Steven Sann: Has the letter been published? Cannot find it. Asks to make the letter public. Point of order concerning visibility of Zoom panelists.
 - 1. Jose: Unsure of how to show panelists with camera off.
 - 2. Mario: Letter via link on agenda.
- d. Board member comment:
 - i. Andrew: We were planning to do the retreat before Exhaustive Efforts, when and how can we set that up?
 - 1. Mario: Later on the agenda; DONE facilitates.
 - ii. Furkan: Committed to seeing this through. How do we get item agendized?
 - 1. Mario: DONE/Mario has stripped the board of the power to submit agenda items, meetings are only about the work plan.
 - 2. Furkan: To clarify, can members of the public request to add CIS' to the agenda?
 - a. Mario: No. DONE/Mario will not agendize anything submitted by the public. Only the work plan.
 - 3. Evan: Expresses concern over suspending committees and CIS', that is how we represent our community and these are time-sensitive matters. These standards undermine the stated objectives of the work plan.
 - 4. Sachi: Has a developer who is still awaiting a hearing, cc'd on email chain with Mario, can they be agendized or heard in committee?
 - a. Mario: DONE/Mario will not agendize that or allow a committee meeting.
 - 5. Furkan: How can NWWNC get out of Exhaustive Efforts?
 - a. Mario: Ties into next agenda item.
 - 6. Peter: Why not hear the developer? This work plan doesn't help the community, this is shuffling paper, elevating form over substance. We have community members we serve with time-sensitive concerns.
 - 7. Sachi: Seconds Peter, asks Mario to explain the circumstances to the developer.
 - 8. Kevin: Seconds Peter, is optimistic that the required trainings will be helpful, let's get stuff done and get out of Exhaustive Efforts, doesn't want full 90-day period.
 - 9. Wren: The October meeting that sparked this was noticed, agenda provided and accessible to the public. If that's the reason for Exhaustive Efforts, it's in error. Questions over the procedure behind the imposition of Exhaustive Efforts..
 - 10. Furkan: Sent a response letter to October 7 DONE Exhaustive Efforts letter, never heard back. Has there been a response?
 - a. Mario: Will follow up with Julien.
 - 11. Flint: Tell me what to do! Couldn't find training information.
 - a. Mario: Will send follow up email.

12. Wren: Asks Mario to send a welcome packet. The emails are confusing, it's an inefficient medium, hence why members are missing stuff.
 - a. Mario: Will send follow up emails.
5. Motion to create an ad hoc outreach committee, 30 days:
 - a. Furkan motions, Andrew seconds.
 - b. Public comment:
 - i. Steven Sann: Incorporate the business community.
 - c. Board member comment:
 - i. **Andrew:** Volunteers to join
 - ii. **Furkan:** Volunteers to join
 - iii. **Sachi:** Volunteers to join
 - iv. Evan: Volunteers to join
 - v. **Vigneshwar:** Volunteers to join
 - vi. Kevin: Should **Josh** be on this as chair of outreach? Nominates Josh.
 1. Mario: It's capped at five, someone has to drop out.
 2. Evan drops out.
 - vii. Sachi: Can non-committee members attend and comment or is it just the five?
 1. Mario: Ad hoc committees cannot exceed the majority of quorum, so the committee can't be more than four?
 2. Furkan: Quorum is 10.
 3. Mario: Okay, 5 is fine. Back to Sachi, only 5 can be present. Otherwise it may predetermine the outcome.
 4. Furkan: We had to remove people from committees for a similar reason.
 - viii. Nolan: Just to clarify, Josh has been nominated?
 1. Mario: Yes.
 - ix. Mario: Ad hocs are not subject to Brown Act. Ad hocs can meet and discuss business, bring it to the board for full consideration.
 1. Furkan: What's required?
 2. Mario: Develop an outreach plan to stakeholders, e.g. business owners, residents, students, etc. Within 30 days.
 3. Furkan: So it's a written plan, must be voted on, etc.
 4. Mario: Yes, and implemented.
 5. Furkan: Concerned that December meeting is more than 30 days out.
 6. Mario: Complete it in 30 days, we vote on it in December.
 - x. Mario: Inclusiveness means stakeholder status, not just race and gender.
 - xi. Nolan: Clarifies that ad hoc committee will develop outreach plan and send to DONE within 30 days, to be adopted at December meeting (even if beyond 30 days) and subsequently implement.
 - d. Vote: motion to create an ad hoc outreach committee with Andrew, Furkan, Sachi, Vigneshwar, and Josh as members carries unanimously.
6. Strategic plan ad hoc committee:
 - a. Furkan motions, Flint seconds.
 - b. Public comment:
 - i. None

- c. Board member comment:
 - i. **Furkan:** Volunteers to join
 - ii. **Kevin:** Volunteers to join
 - iii. **Kyle:** Volunteers to join
 - iv. Furkan: Nominates **Nuha**
 - v. **Peter:** Volunteers to join
 - vi. Furkan: If Nuha can't do it, what then?
 - 1. Mario: Committee can operate with 4 people.
 - vii. Mario: NWWNC has \$42,000 to spend, needs to see a plan in collaboration with Outreach with how to spend that in the next six months.
 - 1. Peter: The request for funds come in serially, how do we approach subsequent projects? Do we reserve some funds?
 - 2. Mario: Goal is to spend the money. Doesn't want money in the bank at the end of the term.
 - 3. Peter: Doesn't want to spend all the money too quickly. Especially with COVID unpredictability.
 - 4. Mario: Prioritize making grants, organizing events, etc.
 - viii. Mario: Follow the template.
 - d. Vote: motion to create an ad hoc strategic plan committee with Furkan, Kevin, Kyle, Nuha, and Peter as members carries unanimously.
7. November 15 as deadline for 100% completion of training.
- a. Furkan motions, Andrew seconds.
 - b. Mario discusses training; Jose: submit a PLUM roster so we know who needs Planning 101 training.
 - c. Peter: Does everyone have to take it?
 - i. Jose: Provide a roster so we can figure out who needs to take the training and who gets credit.
 - ii. Furkan: What's the email?
 - 1. Jose: rosters@empowerla.org
 - 2. Mario: Will send the format
 - d. Nolan: Clarifies process; only PLUM members do Planning 101.
 - i. Jose: Yes, send them to rosters, and rosters will send them the credentials to take it for those who haven't taken it in the last year.
 - e. John: Process clarifications; Jose explains, only required for PLUM members, be they board members or stakeholders.
 - i. Furkan: Will send the rosters tonight. What's the turnaround?
 - ii. Mario: It'll depend on rosters workload, maybe a few days.
 - f. Andrew: Where can folks go to see if they still need a training?
 - i. Jose: empowerla.org/nwwnc, you can see board roster there.
 - g. Jose: Don't forget to do the new ABLE training.
 - i. Mario: It's not on the website but it is required. Be sure to take it.
 - ii. John: It's three hours if you do it on a plane.
 - h. Furkan: Could you send to the board a list of who has and hasn't completed ABLE so Furkan knows who to reach out to?

- i. Mario: Yes.
 - i. John: Only three classes were required back in the summer, this may be why certain additional trainings weren't completed. How do we know when classes are added?
 - i. Mario: We will email you.
 - ii. *Sachi leaves at 8:25pm.*
 - j. Kevin: If everything is going to be due by November 15, we need the city to promptly set PLUM up with Planning 101. Can we ensure a reasonable time window?
 - i. Mario: Get us your roster, we will get it through.
 - k. Furkan: The Empower LA website is showing certain trainings as not complete that we know are complete.
 - i. Jose: It takes two or three days to update. If it doesn't update after a week, email rosters. Make sure you complete the trainings. It's a glitchy system.
 - l. John: Is there a way to stay in touch other than email? Did not receive training emails, would like to ensure future compliance.
 - i. Mario: Will check the email he have on file for John.
 - ii. John: I have been emailing but never heard back about my certificates.
 - iii. Mario: There is a two or three day lag between completing trainings and getting certificates.
 - m. Wren: Received a Cornerstone name change in late September?
 - i. Mario: DONE sent out all new Cornerstone passwords. New login ID September 27. If you don't have it, email me.
 - n. Furkan: Let's get the trainings done, will send the roster out to Mario tonight, can we have Planning 101 be due on November 30 to account for possible rosters delay?
 - i. Mario: Let's stay with November 15 and if it's an issue we'll push it back.
 - o. Andrew: Agrees with Furkan, would like to proceed to a vote.
 - p. Public comment:
 - i. Steven Sann: Can the committee rosters be posted on the website? Is Planning 101 available to the public?
 - 1. Mario: Email me: mario.hernandez@lacity.org
 - q. John: Is Planning 101 an on-demand class or is it at set times?
 - i. Jose: It's available through Cornerstone, whenever you like.
 - r. Vote: motion carries unanimously
 - s. John: How long should I wait before emailing about Planning 101?
 - i. Mario: Will email the board with a reminder
8. Retreat
- a. Furkan motions, Andrew seconds.
 - b. Public comment:
 - i. None
 - c. Board member comment:
 - i. Furkan: Let's do it this month.
 - 1. Mario: It's 4 hours
 - ii. Peter: Where will this be?
 - 1. Mario: Zoom.
 - iii. Andrew: strong preference for weekends

1. Mario: It'll depend on my availability
- iv. Open ended discussion of dates...
 1. Consensus on November 15 at 5pm
 2. Mario: Possibility of doing two sessions; will follow up on if that works; just need quorum at each.
 3. Kyle: Can first Wednesday of December be retreat? December 1?
 - a. Mario: That works.
- v. Furkan: Let's do November 15 at 5pm and December 1 at 3pm?
 1. Mario confirms, will double check. Reiterates that 100% of the board *must* attend one of these meetings, and both must have quorum.
 - a. Someone will have to attend twice. Furkan volunteers.
- vi. *Catherine left at 8:49pm.*
- vii. Vote: motion to hold retreats on November 15 5pm and December 1 6pm passes unanimously.
- viii. John: Does this supersede the December meeting?
 1. Mario: Yes.

9. Finance:

- a. Approval of August expenditure report:
 - i. Furkan motions, Evan seconds.
 - ii. Public comment:
 1. None
 - iii. Board member comment:
 1. Furkan moves to pass.
 2. Mario: Flint and Maikel cannot vote owing to missed training.
 - a. Wasn't sure if Rachel and Evan had completed?
 - iv. Unanimous approval.
- b. Approval of September expenditure report:
 - i. Furkan motions, John seconds.
 - ii. Public comment:
 1. None
 - iii. Board member comment:
 1. Motion passes unanimously

10. Administrative

- a. Approval of September 1 minutes:
 - i. Furkan motions, John seconds.
 - ii. Public comment:
 1. Steven Sann: Question about posting process. Via hyperlink and not on website?
 - a. Mario: Correct. Posted online once approved.
 2. Steven Sann: Again raising the question of Zoom panel view.
 - iii. Board member comment:
 1. Wren: the minutes are posted on the website.
 - iv. Motion to approve passes unanimously.
- b. Approval of September 7 board meeting minutes:

- i. Furkan motions, John seconds.
- ii. Public comment:
 - 1. None
- iii. Board member comment:
 - 1. None
- iv. Motion passes unanimously

11. Announcements

- a. Furkan: LA City District 5 forum on homelessness for City Council candidates is happening.
 - i. Mario: Email me specifics.
 - ii. Andrew: It's being lead by members on the committee, not the full committee, and in their own capacity. *Not a NWWNC event.*
 - b. Kevin: AB 361?
 - i. Mario: Can't discuss tonight, not on the agenda. Says he sent an email.
12. Meeting adjourned at 9:07 pm.