

North Westwood Neighborhood Council

Budget Committee and General Board Joint

Meeting August 31st, 2020 from 5:00 to 6:30pm

**Zoom Meeting Online or By Telephone Dial (669)
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North Westwood Neighborhood Council

Budget Committee and General Board Joint

Meeting August 31st, 2020 from 5:00 to 6:30pm

AGENDA

1. Call-to-order and roll call (2 minutes)

5:04p Zahra calls to order.

Joey Russell, Noreen Ahmed, Ernesto Arciniega, Zahra Hajee present

2. Announcements (10 minutes)

3. Multiple Agenda Item Comment Period. (Up to 3 minutes per speaker)

4. General Public Comment (Up to 2 minutes per speaker)

5. Update and overview of encumbrances, changes to Department of Neighborhood Empowerment provided budget, and total funds available to NWWNC for fiscal year 2020-2021.

Joey outlined:

Your **encumbrance** request has been approved for the following:

Westwood Copies	\$1,117.53
Far Out Presents	\$4,995.11
Friends of the Westwood Library	\$5,000.00
West Cal Academy	\$4,431.50
UCLA Conferences and Catering	\$1,800.00
Facebook, Inc.	\$2,000.00
Daily Bruin/Bruin Media Group	\$3,250.00

Please note that the earmarked funds are to be spent for the specific earmarked vendors ONLY.

Any funds unspent by June 30, 2021, will be reverted back to the City.

Feel free to contact Shawna Dungo if you have any questions.

Thank you

Updated on NCs cutting annual funding for each council by \$10k (\$42k to \$32k).
Encumbrances come out to about \$22k for next year.

6. Update and discussion on the review of NWWNC finances

No updates

7. Discussion and possible approval of 2020-2021 Administrative Packet and Budget.

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Budget...

North Westwood Neighborhood Council Annual Budget for Fiscal Year 2020-2021

Annual Budget Funds	\$32,000.00
Rollover Funds*	\$ 4,693.70
Encumbered Funds*	\$ 22,594.14
Total Annual Budget Funds	\$ 59,287.84

Office/Operational Expenditures Category	
Rental of Village View Room for board meetings (UCLA Conf. and Catering, 225x6)	\$ 1,350.00
Rental of Village View Room for Land Use Meeting (UCLA Conf. and Catering, 225x1)	\$ 225.00
Printing for meeting agendas, minutes and handouts (Westood Copies, ~.09c each)	\$ 354.78

Unmute Stop Video Participants 4 Share Leave Meeting

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Budget...

Community Improvement Project(s)	\$ 2,000.00
Total CIP Expenditures	\$ 2,000.00

TOTAL ANNUAL BUDGET ALLOCATIONS	
Office/Operational Expenditures	\$ 1,929.78
Outreach Expenditures	\$ 10,170.00
Election Expenditures	\$ 3,050.00
General and Operational Expenditures	\$ 15,149.78
Neighborhood Purposes Grants (NPG) Expenditures	\$ 42,138.06
Community Improvement Projects (CIP) Expenditures	\$ 2,000.00
TOTAL EXPENDITURES FOR FISCAL YEAR 2020-2021	\$ 59,287.84

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Will discuss this budget at the general meeting. Will discuss if we should allot money towards an events budget.

Room rental costs went up. Outreach asked for the same budget as last year.

Concerns about if the \$12k left for events may be a problem during full board meeting.

Joey moves to approve this budget. Ernesto seconds. 4-0-0

8. Discussion of Zahra's transition from Budget Committee

Joey moves to have Ernesto take Zahra's role as co-chair of the Budget Committee. Zahra seconds. Motion carries 4-0-0.

9. Discussion of NWWNC Budget Committee Outreach Plan

Plan to discuss outreach plan in next budget meeting. Zahra moves to table discussion to next meeting. Ernesto seconds. 4-0-0.

10. Adjournment 6:05p